

## Student Attendance Tips & Tricks for Events

### Recruitment Tips:

- Utilize all online communication platforms to advertise IGNITE events, like email listservs, social media, and learning management software like Canvas, Schoology, and Google Classroom.
- Have teacher friends? Ask them to share about the event with their classes and students. Let them know why it is important to you for more girls at your school to explore STEM.
- Share these 45-second testimonials from IGNITE alumni encouraging girls/non-binary students to participate: [Praises](#) & [Marcella](#).
- Engage counselors, sports coaches, club advisors, etc to share the event with students.
- Offer extra credit or community service credit to girls who attend.
- Encourage boys to pass the invitation to a girl they know and therefore play an active role as advocates.

### Logistics:

- Start small when signing up for your first event. Increase your number of sign-ups for events as more students express interest and learn about IGNITE through word of mouth at school.
- Create an online sign-up form to track the emails of girls attending - feel free to use [IGNITE's Template Form](#)
- Schedule IGNITE events during lunch or asynchronous learning periods.
- Create a waitlist to fill any extra spots due to last minute student cancellations.
- Get support from other teachers/counselors for the day-of.